



HEALTH SERVICES ACADEMY
Degree Awarding Institute under HSA (Restructuring) Act, 2018
Government of Pakistan



F. No. 1-1/2022-DAI-HSA

13th June, 2022

OFFICE ORDER

The competent authority has been pleased to direct all employees deployed on different assignments after standard working hours (1600 to 2100 hrs - Monday to Friday & 0800 to 1600 hrs - Saturday to Sunday) to remain available in the desks to ensure uninterrupted support services (administrative, student affairs, library, IT/connectivity and janitorial) to the students and faculty. Remunerations of the deployed staff is linked with the certification of the attendance by the respective section head (Assistant Director (E), Librarian, Assistant Registrar (A) etc). The officer deployed in student affair department shall be responsible for resolution of all administrative and academic matters demanding immediate attentions.


Dania Hassan
Assistant Director

Copy to:

- All concerned

