



Government of Pakistan  
Ministry of National Health Services,  
Regulations & Coordination  
**HEALTH SERVICES ACADEMY**

\*\*\*\*\*



**DONOR SUPPORTED CONTRACTUAL POSITION OF CONSULTANT**

Health Services Academy, a Degree Awarding Institute (DAI) announce following UNFPA donor supported position under Technical Assistance for selection on merit on contractual basis for the period mentioned against position, extendable to another term(s) subject to availability of funds by the donor. The announced position is for limited period through donor support under technical assistance; hence selection of the candidate against the position shall not confer any right to selected candidate to claim conversion into a permanent/regular job in any pretext at Health Services Academy or in any other Public Sector entity.

S. No	Name of position	Time period	Eligibility Criteria	
01	Consultant (01)	03 Months	<b>Qualification</b>	MS/M.Phil Degree in Health or allied disciplines and other related Social Sciences fields from an HEC recognized University / Institution.
			<b>Experience</b>	<ul style="list-style-type: none"><li>At least 10 years of professional experience, in the field of SRH in Emergencies.</li></ul>
			<b>Skills</b>	<ul style="list-style-type: none"><li>Experience in developing technical resource materials, strategic plans, facilitating consultations, meetings and workshops with diverse stakeholders.</li></ul>
02	Research Associate (01)	06 Months	<b>Qualification</b>	MS / M.Phil Degree in Health or allied disciplines and other related Social Sciences fields from an HEC recognized University / Institution. PhD scholars will be preferred.
	(01)		<b>Qualification</b>	MS (HRM) / Project Management (18 years) from an HEC recognized University / Institution. PhD scholars will be preferred.
			<b>Skills</b>	<ul style="list-style-type: none"><li>Excellent analytical, communication, and writing skills including experience in proposal reports writing.</li><li>Liaising with different counterparts, facilitating consultation, meetings and workshops.</li><li>Excellent computer skills, MS Word, Excel, Power Point, and database software.</li><li>Ability to work independently as well as part of a team.</li></ul>

- Please download the application form from [www.hsa.edu.pk](http://www.hsa.edu.pk) and submit duly filled application form in all aspects through email: [hr@hsa.edu.pk](mailto:hr@hsa.edu.pk) or courier service to Health Services Academy, Park Road, Chak Shahzad, Islamabad.
- Please do not submit the copies of educational certificate, CNIC or any other related document with the application form.
- Application form submitted by hand will not be accepted / entertained.
- Information provided by successful candidate in the application form will be verified in case of any false forged information, Health Services Academy reserves the right to cancel the candidature at any stage (even after employment, if so revealed later) and to initiate a legal action against the applicant.
- Last date of submission of application is **25<sup>th</sup> September, 2021**. Applications received after the closing date will not be entertained. Only shortlisted candidate shall be called for final interview/test.
- Health Services Academy reserves the right to cancel entire selection process at any stage without assigning any reason.
- No TA/DA will be admissible for test/interview.

**Admin Officer**  
**Health Services Academy,**  
**Park Road, Chak Shahzad,**  
**Islamabad. 051-9255592**